

Auto reports

- [Auto report settings](#)

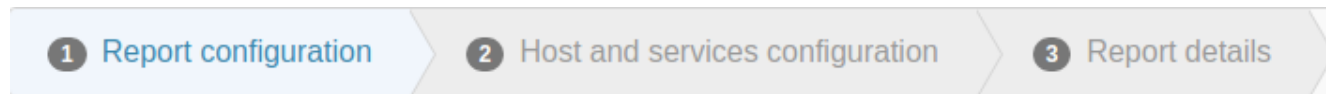
Under "Reporting / Auto report" you will find an overview of all auto reports. In the header there are two buttons.

+ Add Link to input form for creating a new auto report.

Filter Offers the ability to filter the auto report list by name, description, report interval, report send interval, minimum availability and maximum number of outages.

New auto report:

The input form for creating a new auto report is divided into three steps.



Next → Switches to the next step

Field name	Required Field	Description
Tenant	!	Which client should be assigned to the report
Report name	!	The name of the report
Report description		The description of the report
Set start		If a start date is to be set
Start date		The start date when the option "Set start" has been activated
Time period	!	The period of the report
Evaluation period	!	The evaluation period (year, quarter, month, week, day)
Send interval	!	Send interval (never, year, quarter, month, week, day)
Min allowed availability	!	Minimum availability. Can be entered in percent or minutes
Max. number of outages	!	Maximum number of outages
Graph		Graph in percent or hours
Reflection state		Whether both the soft and hard states should be taken into account or only the hard state
Consider downtimes		Downtimes should be taken into account
Consider holidays		Holidays should be taken into account
Calendar		The calendar to use for holidays
Users	!	The users to which the report should be sent

1 Report configuration

2 Host and services configuration

3 Report details

In this step, the hosts and services are now selected for evaluation.

Field name	Required Field	Description
in %		If the host/service is to be evaluated as a percentage
in h		If the host/service is to be evaluated in terms of time
Alias		Hosts only: If the host alias is to be displayed
Graph		Service only: If the graph of the service is to be displayed
Max. outage duration		Maximum duration of outage in minutes
All failures		If all failures are to be displayed

On the last page all settings are summarised again for review.