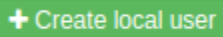


# Managing users

Under "Administration / Manage Users" you will find a table of all users created in openITCOCKPIT.

The overview list in the header contains two or three buttons.



Link to input form for creating a new user.



Allows you to import a user from the configured LDAP server. Only displayed if LDAP authentication is enabled in the system settings.











Offers the ability to filter the user list by name, email or company.

## New user:

There is a button in the header of the input form used for creating a new user.



Returns to the user overview (without saving).

Field name	Required Field	Description
Container		The containers that the user should be granted rights to (read, read and write)
User role		The role assigned to the user
Status		The user status (active, suspended, deleted)
Email Address		The email address of the user. Used for local login
First Name		The first name of the user
Last name		The last name of the user
Company		The user's company
Company Position		The user's job role / position
Phone Number		The user's telephone number
LinkedIn ID		The user's LinkedIn ID
New Password		The user's password
Confirm new Password		The user's password for verification